

The Rwanda Centre for the Fourth Industrial Revolution is seeking an individual or a firm to provide expertise in the area of Artificial Intelligence (AI) Innovation & Competitiveness for the drafting of the Africa Declaration on Artificial Intelligence, the development of the Africa AI Council's strategic plan, and the structure of the Africa AI Fund in support of the upcoming Global AI Summit on Africa to be held on the 3rd and 4th of April 2025 in Kigali, Rwanda.

**Below is a breakdown of the responsibilities and deliverables:**

1. Conduct research on national and multilateral models to build AI innovation ecosystems and economic competitiveness focusing on best practices, lessons learned, and how they can be applied to the African context.
2. Analyze existing policy frameworks and regulatory incentives that can boost domestic AI capabilities to inform the recommendations in the Africa Declaration on AI.
3. Engage industry leaders and potential funding partners to gather input on the barriers to investment, adoption, and scale in relation to building Africa's capabilities.
4. Research existing public-private-philanthropic fund structures focused on investing in AI capabilities, and extract lessons learned and adaptable approaches to inform the design of the Africa AI Fund.
5. Work with a consortium of partners in the drafting and stakeholder consultation process for the Africa Declaration on Artificial Intelligence, with particular emphasis on providing data-informed quantitative and qualitative commitments and metrics.

**Deliverables**

1. **Strategic Plan:** Detailed 3-year strategic plan for the implementation of the Africa AI Council's objectives, including timelines, key performance indicators (KPIs), and stakeholder responsibilities. [Interim Report: March 31, 2025; Final Report: April 30, 2025]
2. **Africa Declaration on Artificial Intelligence:** The Africa Declaration on Artificial Intelligence will be a leaders statement on key priorities and commitments for Africa's AI Agenda and mandate the establishment of the Africa AI Council. [March 31, 2025]

3. **Africa AI Fund Structure:** The Africa AI Fund will be a blended investment instrument to fund the commitments cited in the Africa Declaration on Artificial Intelligence. It will be a blended investment vehicle, supported by governments, private capital, and philanthropies. [Interim Report: March 31, 2025; Final Report: April 30, 2025]
4. **Training Materials and Handover Session:** A slide deck that can be used to train Smart Africa staff on the strategic plan and fund structure. One training session conducted to handover materials to staff. [April 30, 2025]

### Qualifications:

- Deep understanding of the artificial intelligence ecosystem, governance approaches, innovation levers, investment vehicles, geostrategic landscape, and socioeconomic implications
- Exceptional stakeholder engagement and relationship management skills, with experience working with high-level officials in government and multilateral institutions in Africa
- Strong diplomatic acumen and ability to navigate complex international environments
- Meticulous organizational and project management capabilities
- Outstanding oral and written communication skills
- Demonstrated ability to work effectively in cross-cultural, multi-stakeholder settings
- Agility and adaptability to manage changing priorities and emerging challenges
- Problem-solving mindset with the ability to identify creative solutions

The ideal candidate will be a self-starter with the ability to work independently while collaborating effectively with a diverse team. They will have a passion for technology and its potential to drive positive change in Africa.

- **Duration:** The consultancy will be deliverables based and is expected to last 3 months.
- **Location:** Remote, with limited international travel
- **Work hours:** Flexible, with availability to work across multiple time zones
- **Availability:** Must be available to start work immediately

To apply, please submit your CV and a cover letter to [info@c4ir.rw](mailto:info@c4ir.rw) with the subject line **“Consultancy: AI Innovation & Competitiveness.”** Please provide pertinent details of relevant experience and why you are uniquely qualified for this role. Due to the volume of applications, only shortlisted candidates will be contacted.